

MONCTON PICKLEBALL INC

Board of Directors

Minutes of OCTOBER 1st, 2024

In attendance: Gerry Williamson, Chair of this meeting
Mireille Lanouette, secretary
Denis Ross Garry Uhl
Monique Brennan Linda Williams
Gil Mulligan Jennifer Huntsman

Regrets: Maurice Belliveau

1. Adoption of October 1st, 2024 Agenda

Moved by Garry Uhl, seconded by Gil Mulligan that the agenda be adopted as circulated.
Motion carried.

2. Adoption of September 3rd, 2024 meeting minutes

Moved by Garry Uhl , seconded by Denis Ross that the minutes of the September 3, 2024 be adopted as circulated.
Motion carried.

	Discussion	Motion (when required)	Follow-up by
3. Old business			
3.1 Atlantic's Tournament			
3.1.1 Debriefing meeting	This meeting to be scheduled in October. Denis will assign tasks to some board members to prepare for the meeting.		Denis
3.1.2 Recognition of volunteers	Must recruit a person to lead the social committee. A note will be sent to the membership to find someone.		Linda
3.2 Membership renewal	As of September 30, 195 members (76%) renewed their membership that expired today. We expect some late renewals during the coming week. After going through this renewal process Mireille points out to some issues with the current process. She proposes new guidelines in order to facilitate membership renewals, key fob management and incoming new members: 1. New member:	Motion to accept the guidelines for membership proposed by Mireille, seconded by Garry. Motion carried	Mireille

<p>3.2.1 Ceps availability and cost</p>	<p>1.1 A new membership can only be issued on the 1st of the month and will expire on the last day of the 12th month. For example, membership begins October 1st and ends on September 30 of the following year.</p> <p>1.2 If someone is accepted as a new member during the month, that person's membership date will begin on the 1st of the following month unless that person is willing to pay full price for the current month, and her official admission date will then be the 1st of the current month. Example: Person A is notified on October 10 that he/she can join the club. Person A's membership will begin November 1st until October 31 (must be paid by October 26) or it can begin October 1st and its membership will end September 30 of the following year.</p> <p>2. Membership renewal:</p> <p>2.1 One month prior to the membership expiry a notice for renewal will be sent to the member. Payment for renewal will be required 5 days prior to the expiry date for Moncton Pickleball Inc. to process the renewal (receive payment, update the membership list, modify the expiry date on the member's fob key...). Example: Member's expiry date is September 30th; notice will be sent on September 1st with payment required by September 26, including locker rental if applicable.</p> <p>3. Transitioning to the proposed guidelines Members who currently have expiry dates that differ from the above guidelines will have their expiry dates moved to the end of the month.</p> <p>There are no openings at the Ceps of Ude M.</p>		
<p>3.3 Court surface</p>	<p>As a follow-up to Denis' visit, report, and favorable comments the board is informed of the visit of a company representative on Sunday afternoon or Monday morning to evaluate our facility and take</p>	<p>A motion that Pickleball Moncton Inc. proceed with the purchase of Picklecourt Sport Surfaces is moved</p>	<p>Denis</p>

	measurements. If we proceed ahead a 60% down payment will be required.	by Garry and seconded by Denis. Motion carried.	
3.4. Curling event			
3.4.1 Alternate options	Garry will approach the YMCA to see if they can provide some time.		Garry
3.4.2 PBM equipment storage	Gil will clarify which equipment must be removed and where it will be stored, based on the Notice of vacancy received from the Curling Club.		Gil
3.5 Board roles and responsibilities	Following the planning session that was held September 25, Monique proceeded to categorize the issues in management or leadership roles. She also drafted a job description for a manager/director role. This document will be circulated to this group for feedback and a second planning session will be held Sunday at 13:00 during which a recommended hiring process will be proposed.		Monique
3.6 Training policy	A draft training policy is presented	A motion to approve the training policy as presented is moved by Garry, seconded by Jennifer. Contrary : Denis Motion carried.	Garry
3.7 Meeting format	Deferred to the next meeting		Maurice
4.0 New business			
4.1 United Way Fundraising request	The club will not be operational for the period mentioned in the request, therefore the request cannot be addressed.		Maurice
4.2 Renewal of web support	The bill covers a 12-month period.	A motion to pay the invoice is moved by Monique and seconded by Gil. Motion carried.	Linda

4.3 Share contact info on the wait list with 506 club	Personal Information cannot and should not be shared to outside stakeholders without their consent.		Maurice
4.4 Sports NB fundraising initiative	There is no interest to act on this offer at this time.		
4.5 Use of the courts at 08:30-10 AM	The request to have all courts designated as open from 8:30 until 10:00 has been approved at the start of the summer but changes are not effective during this period. After discussion a motion to implement this change, effective October 7 is presented.	Motion to have reservations for 6 courts from 07:00 until 08:30 AM and open from 08:30 until 10:00 AM moved by Denis, seconded by Gil. Abstention: Garry Motion carried.	Denis
4.6 Notice of vacancy from Curl Moncton	Previously discussed in section 3.4		
4.7 Non-disclosure agreement	Deferred to next meeting		Maurice
4.8 Ladies night	Considering that not all eligible members were contacted, that the proposal needs to be further clarified and that there will be a one month pause for membership in the fall the request will be deferred for now.		Denis
4.9 Pause of membership due to injury	As a general rule there are no refunds for illness, but the board may review each case on an individual basis.		Maurice
5. Committee reports			
i5.1 Finance	Moncton Pickleball Club is in good financial position at this point and the financial report is presented. As for a financial audit 3 types are available. Some members will inquire about the costs and report at the next meeting. Linda will verify with our accountant about the need to include the necessity to include the nets in the fixed assets.	A motion to approve the September financial statement presented is made by Gil, seconded by Garry. Motion carried.	Linda
5.2 Membership	There are 209 members who have renewed their membership, and 311 persons are on the waitlist. A request to provide a demographic portrait of our membership and of the waitlist is made and will be addressed. Pickleball Canada can provide relevant data and our administrator (Garry or Denis) will look into it.		Mireille Denis Garry

5.3 Communications	No report		
5.4 Marketing & Sponsorship	No report		Gil
5.5 Social	We need to recruit some people.		Linda
5.6 Scheduling	The report is discussed. It is suggested that Fridays at 16:00 be added to this group: One solution is that on Tuesday and Thursday at 4 and 7 pm, you can only reserve one court per group of members.		Denis
5.7 Training	The new formula for training is having success with the coaches and the members. This training program is scheduled to be offered three times a year and a fourth session may be added in the future. Fees may also be considered in the future.		Garry
5.8 Facilities and Ambassador	A new person will need to be designated to replace Pete Korecki as he resigned from the board. Some names are proposed and if unsuccessful a notice of interest will be sent to the membership.		
5.9 Health and Safety	Deferred		Jennifer
5.10 Governance	The revised constitution has been posted on the website.		Gerry

6. Adjournment at 13:10

Next meeting Tuesday November 5th, 2024, at **16:00** at Pickleball Moncton.