



Board of Directors

Minutes

July 8, 2025, 16h00

In attendance: Maurice Belliveau, chair
Mireille Lanouette, secretary
Monique Brennan
Gil Mulligan,
Paul Doiron
Brandon Miranda

Gerry Williamson
Garry Uhl
Emma Duguay (until 17h40)
Scott Ricketts, GM
David Torriero

Opening of the meeting at 16h00.

1. Adoption of July 8, 2025, Agenda

Proposed by Paul, seconded by Gerry, that the agenda be approved as circulated.

Motion carried.

2. Declaration of conflict of interest

No declaration was made.

3. Adoption of June 03, 2025, meeting minutes

Proposed by Garry, seconded by Gerry , that the minutes be approved as circulated.

Motion carried.

	Discussion	Motion (when required)	Follow-up or submitted by
4.0 Old business			
4.1 Surface cleaning	Nothing new to report.		Scott
4.2 Private company promotion	Gil had a follow-up with the company representative and will meet again this week, he will see if we can get a good offer for the X-40 Onyx balls.		Gil
4.3 Wi-Fi improvement	The Wifi is fine; reception for cellular phone lines is problematic in some zones only therefore there will be no changes to our system.		
4.4 Strategic planning follow-up	The goal is to have a strategic plan by the fall.		Monique/Mireille

4.5 Pilot project	<p>Dynamic scheduling is occurring during this summer. Scott is currently trying gender-based groups and mixed groups for example, among others.</p> <p>Sharing courts during reservations is getting very positive feedback and therefore will remain.</p>		Scott
4.6 Dead spot on court	<p>There are more spots showing up. Some come and go. Humidity has been determined as a cause. Spots are marked – players can reserve the play when it happens.</p> <p>Manufacturer is looking to schedule a visit to properly diagnose and fix.</p>		Maurice/Scott
4.7 Adding new members	Will be done for September 1 st .		Mireille/Scott
5.0 GM Report	<p>Website – Scott will post minutes and updates and he will do the same with Facebook.</p> <p>Do not need a waiver if guest has a PCO number</p> <p>Out-of-town visitors -review policy. Discussion about no longer offering this service. Gerry will monitor these requests and coordinate while the policy is under review.</p> <p>We may have a person interested in organizing social events. Perhaps that person can lead the social committee.</p> <p>The GM demonstrated a new booking/scheduling/management system. It would have a monthly fee. It may require a bit more involvement to set up at first but more flexible to operate day to day activities. It will also potentially help with the overall management, including but not limited to, providing usage data.</p> <p>Before going ahead, we must engage the membership-</p>		<p>Scott</p> <p>Scott/ Gerry</p> <p>Scott</p> <p>Scott</p> <p>Scott</p>

	highlighting the benefits and to seek input and buy in. A Memo with a video link will go out to the board and perhaps to members afterwards. Before making a decision, Scott will contact other organizations using this software.		
6.0 New business			
6.1 Board orientation	Board orientation will be held July 15 at 16h. Confidentiality agreements are signed by the new members. The regular board meetings will be held on the first Tuesday at 16h each month.		
6.2 Treasurer nomination		Proposed by Maurice, seconded by Gerry to nominate Emma as Treasurer. Motion carried.	
7. Committee reports			
7.1 Finance	The statements for June are reviewed. The feasibility study should be completed by September.	Proposed by Mireille seconded by Paul that the financial statements be accepted. Motion carried.	
7.2 Membership	See report		Mireille
7.3 Communications	Nothing to report at this time		Scott
7.4 Marketing & Sponsorship	Nothing to report at this time		Gil
7.5 Social	Will approach a candidate to chair this committee.		Paul
7.6 Scheduling			Scott
7.7 Training	Nothing to report at this time		Garry
7.8 Health and Safety	Nothing to report at this time		Scott (interim)
7.9 Governance			Gerry

8.0 In camera session

Nothing specific to report

9. Other

Adjournment at 18h50 proposed by Garry.

Next meeting Tuesday August 5, 2025, 16h, at Pickleball Moncton.

Pickleball Moncton Inc.

Balance Sheet

Year to Date As at June 30, 2025

**Assets***Current Assets*

Cash

\$154,980.82

Petty Cash \$0.00 GIC Investment (note 1) \$5,146.85

HST Receivables \$1,157.17

Receiver General Receivable \$163.07

Total Current Assets \$161,447.91*Fixed (Long-Term) Assets* Ball Machine (Class 8) \$3,168.24

Court Carpets \$61,020.00

Accumulated Depreciation \$26.40 (\$6,989.10)

*Total (Long-Term) Fixed Assets***Total Assets****\$218,647.05**

\$57,199.14

Liabilities and Owner's Equity*Current Liabilities*

Accounts payable (note 2) \$4,640.00

HST Payables \$772.05

Receiver General payable \$0.00

Unearned Membership Fees \$0.00

*Owner's Equity**Liabilities* \$5,412.05

Retained earnings prior years \$176,599.78

Retained earnings \$36,635.22

Total Current

Other

\$213,235.00

\$0.00

\$213,235.00

Total Liabilities and Owner's Equity

\$218,647.05

Total Retained Earnings

Total Owner's Equity

Note 1 - An amount of 5,000 was placed in a Non-Registered Term Investment Account as collateral in order to get a credit card from the Bank of Montreal. An amount of \$146.85 was earned in Interest

Note 2 - 464 Key Fobs Deposits @ \$10 (to be reimbursed upon the return of key fobs)

Pickleball Moncton Inc.

Income Statement

Year to Date As at June 30, 2025



REVENUE

Membership Fees	\$48,847.74	
Drop in Fees	104.32	
Locker Rentals	40.00	
TOTAL REVENUE	\$48,992.06	\$48,992.06

EXPENSES

Rent	\$4,000.00	
Manager Contract	4,583.34	
Repair and Maintenance	579.76	
Material & Supplies	972.00	
Professional Services	2,125.00	
Food	96.74	
TOTAL EXPENSES	\$12,356.84	\$12,356.84

NET INCOME

\$36,635.22

Note 1: Depreciation for the month of _____ on the Ball Machine

Appendix B – Membership committee report

Membership Committee Report

July 8, 2025

1. Membership Status

Month	# members on the 30 th of previous month	# potential renewals	#confirmed renewals	% renewals	# new members	# members at the end of the month
October	380	292	247	84,5%	0	335
November	335	15	10	66,67%	55	385
December	385	1	0		0	381*
January 2025		0				
May	379	49	23	47%		353
June		1	0			353
July		19	14	74%	0	348
August		1				
September		0				
October		218				

*4 names have been withdrawn from the membership, 3 for medical reasons and one person who withdrew from the club in Fall 2024.

of persons on the waitlist on July 8: 575

2. Recruitment

No activities at this level since December.

Since

1. the number of renewals will be small over the summer period,
2. the club is usually less busy during the summer, and
3. orientation must be provided to new members, along with training sessions