



Board of Directors

December 8, 2025, 16h15

Minutes

In attendance: Maurice Belliveau, chair
 Mireille Lanouette, secretary
 Monique Brennan
 Annie Doiron, GM
 Gerry Williamson (until 17h20)
 Paul Doiron
 David Torriero

Regrets: Garry Uhl
 Gil Mulligan
 Emma Duguay

Opening of the meeting at 16h.

1. Adoption of December 8, 2025, Agenda

Proposed by Paul, seconded by Mireille, that the agenda be adopted as circulated.
 Motion carried.

2. Declaration of conflict of interest

No declarations were made.

3. Adoption of, November 4, 2025 meeting minutes

Proposed by Gerry, seconded by Monique, that the minutes of November 4, 2025 be adopted as circulated.
 Motion carried.

	Discussion	Motion (when required)	Follow-up or submitted by
4.0 Old business			
4.1 Strategic planning follow-up	Member survey postponed until next year when recruitment is completed.		Annie/Maurice
4.2 Referee training for outside person (Officiating policy)		Moved by Gerry, seconded by Mireille to adopt the Officiating policy with minor adjustments. Motion carried.	Gerry/Annie
4.3 Feasibility study	The chair attended the presentation of the consultant's report to the City of Moncton and provided an update.		Maurice

4.4 Club coaching policy	The GM will verify the appropriate amount of insurance required for the coaches.	Moved by Gerry, seconded by Paul to adopt the policy, with the updated amount of insurance required. Motion carried.	Gerry/ Garry/ Annie
4.5 Follow-up on board members one on one meetings	Thanks are expressed by the Chair to board members for participating to these. In the future there will be efforts to make the board meetings more efficient.		Maurice
4.6 Review policy's to ensure use of generic language	This will be done gradually as the policies are reviewed.		Gerry
5.0 GM report	<p>The decisions on how to maximize prime time and review it according to the needs of members will be made by the GM from now on. The GM will use member input and data from court Reserve to help inform her decisions)</p> <p>Self-rating – looking for ideas to encourage proper self-evaluation, but this will wait until next group of new members have joined in January. GM to consult with the board and members about other options.</p> <p>There are roughly 130 new members joining in December and January,</p>		Annie
6.0 New business			
6.1 Provincial tournament	Board to express their disappointment in being ignored for the organization of this tournament and to ask for clarity about Pickleball NB selection and decision process for such tournaments.		Maurice
6.2 Invoice for Court Reserve support	This invoice will be the only one sent by the consultant on the use of this software,	Moved by Paul, seconded by Monique to pay the invoice. Motion carried	

6.3 Self rating and Teamplay	Self-rating – Consider having more gender related bubbles for team play, as members appear to appreciate this format. Teamplay –Consider introducing a time for teamplay for levels 2-3.25.		Annie
7. Committee reports			
7.1 Finance		Moved by Mireille, seconded by Paul to adopt the October financial statements. Motion carried	Emma
7.2 Membership			Annie
7.3 Communications			Maurice
7.4 Social			Paul
7.5 Scheduling			Annie
7.6 Training	Need to have more information on the content of the next sessions and a plan, training program and assess the numbers of instructors required.		Garry/ Annie
7.7 Health and Safety			
7.8 Governance			Gerry

8.0 In camera session

9.0 Other

Adjournment proposed by Mireille at 18h07

Next meeting Monday January 12, 2026 16h15, at Pickleball Moncton.

Supporting documents

5.0 GM Report – December 2025

1. Christmas Party

Thursday December 18th is the date that we will host the Christmas Party Gathering. We encourage all board members to attend. Registration is done directly through Court Reserve

- \$10 fee per members
- Door prices
- Games
- Mini Tournament
- Finger food

2. Scheduling

I propose that the current schedule with some minor changes stay the same until all the new members come in. I

recommend some changes in the schedule for February 1, 2026. I will show the new schedule to the board at our next meeting.

3. Feedback from the recent changes in the prime-time changes

I have received so many great feedback about the recent changes. With that being said, this is still a pilot project

and we will need to make a clear policy for when the new schedule will start in February. With the new members,

to be fair with everyone, we will need to be very clear on what is allowed or not.

4. Policy Review

I have carefully reviewed existing policies. Certain policies require urgent updates, including:

☐ Court rental policy (To be updated before the new schedule comes in effect)

☐ Prime-time rental rules (To be updated before the new schedule comes in effect)

These updates will be shared with members once finalized.

5. Self-rating problematic

Many of you have probably had some echoes concerning the dissatisfaction of the self-rating at the Club. Some bubbles are overused (3.75 +) and some are completely empty. Members do not wish to go in the bubbles anymore because it is not fun to play with members that are well below their level and that are registered in the wrong bubble.

This is a major issue and needs to be addressed immediately. I propose that we get some coaches and higher-level members to evaluate the players.

Hard discussions will need to be happening with these members but it is mandatory for the survival of our bubble and the happiness of our members to address this issue. I receive daily complaints about this matter.

I am comfortable to have these hard conversations with different groups but we need to have an actual player (or board member) talk to them.

6. Administrative Workload

I am in the process of getting approximately 130 new members in December and January. It is going well but is a time-consuming task. December 15th and January 15th are the upcoming new members start.

6.3 Invoice for Court Reserve support

Invoice

From:

Scott Ricketts
189 Chartersville Rd.
Dieppe, N.B., E1A 1K3
cnbscottr@gmail.com
(506) 474-3006

To:

Pickleball Moncton
80 Lockhart Ave
Moncton, NB E1C 3B8

Invoice Number:	2511
Invoice Date:	November 1, 2025
Due Date:	November 15, 2025

Description	Quantity	Rate	Amount
Management consulting services. Includes maintenance of Court Reserve software and Stripe Financial Services. Resolving issues, configuring software transfers, training and providing support to new users.	40 hours	\$25/hr	\$1000.00

Payment Instructions:

Please make payment via e-transfer to cnbscottr@gmail.com or cheque payable to Scott Ricketts.

Notes:

Thank you for your business! Please let me know if you have any questions regarding this invoice.

7.1 Financial statements

Pickleball Moncton Inc.

Balance Sheet

Year to Date As at October 31, 2025



Assets			
<i>Current Assets</i>			
Cash			\$148,017.70
Petty Cash	\$0.00	GIC Investment (note 1)	\$146.85
			HST
Receivables	\$5,105.70		
Stripe Holdback Receivable			\$971.48
Receiver General Receivable			\$0.00
			\$3,168.24
			\$3,168.24
<i>Fixed (Long-Term) Assets</i>			
Ball Machine (Class 8)			
	\$154,241.73		
Court Carpets	\$61,020.00	Accumulated Depreciation (note 3)	
	(\$6,989.10)		
			\$211,440.87
			\$211,440.87
Total Assets			\$211,440.87
			<i>Total (Long-Term) Fixed</i>
<i>Assets</i>			\$57,199.14
Liabilities and Owner's Equity			
<i>Current Liabilities</i>			
Accounts payable (note 2)			\$4,640.00
HST Payables			\$5,719.38
Receiver General payable	\$0.00	Payroll Tax Payable	\$731.49
		Canada	
Pension Payable	\$503.46	Employment Insurance Payable	\$177.12
Unearned Membership Fees			\$13,238.96
			\$25,010.41
			\$25,010.41
<i>Owner's Equity</i>			
Retained earnings prior years		\$176,599.78	
Retained earnings		\$9,830.68	
Total Retained Earnings			\$186,430.46
Other			\$0.00
			\$186,430.46
			\$186,430.46
Total Liabilities and Owner's Equity			\$211,440.87
			<i>Total Owner's Equity</i>

Pickleball Moncton Inc. Income Statement



Year to Date As at October 31, 2025

REVENUE

Membership Fees	\$67,107.11	
Interest Income	753.80	
Drop in Fees	1,204.60	
Locker Rentals	160.00	
TOTAL REVENUE	\$69,225.51	\$69,225.51

EXPENSES

Rent	\$14,100.00
Manager Contract	18,333.36
Salaries	\$4,500.00
CPP Employer Contribution	\$251.73
EI Employer Contribution	\$103.32
Stripe Fees	\$732.66
Cell Phone	\$224.35
Repair and Maintenance	3,733.06
Material & Supplies	6,213.21
Office Supplies	552.95
Professional Services	9,675.00
Food	267.93

Insurance	575.00
Interest and Bank Charges	132.26

TOTAL EXPENSES	\$59,394.83	\$59,394.83
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NET INCOME		\$9,830.68
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7.6 Training

Training Committee Report December 2025

- 1) Pickleball Canada Level 1 and 2 Instructor course:
 - 1) Level 1 ran Nov. 29th
 - 2) Level 2 ran 2 days Nov 30th Dec 1st

- 2) Membership has requested French Instructor course:

Course with Pickleball Canada/Tennis Canada – Jan 10th, 2026

- 3) Instructor numbers have been reviewed. In keeping with our strategic plan and core values: Community, Leadership, Excellence, Experience, Respect.
I purpose that any member who wants to take an Pickleball Canada Instructor course, the club reimburses the fee, based on the following conditions:
 - 1) Must pass the course
 - 2) Must commit to 30 hours of free training Level 1 or 45 hours of free training Level 2
 - 3) The training must be at the direction of the club/board/manager
 - 4) Manager to monitor hours accrued.
 - 5) Hours are based on \$10 per hour

- 4) Based on the success of the Sunday training, we will start again in Jan 26