



Board of Directors

February 9, 2026, 16h15

Minutes

In attendance: Maurice Belliveau, chair Gerry Williamson
 Gil Mulligan Monique Brennan
 Mireille Lanouette, Secretary Annie Doiron, GM
 Emma Duguay David Torriero

Regrets: Garry Uhl Paul Doiron

Opening of the meeting at 16h15.

1. Adoption of February 9, 2026, Agenda

Proposed by Gerry , seconded by Gil, that the agenda be adopted as circulated.
 Motion carried.

2. Declaration of conflict of interest

No declarations were made.

3. Adoption of January 12, 2026, meeting minutes

Proposed by Emma, seconded by Gerry, that the minutes of January 12, 2026 be adopted as circulated.
 Motion carried.

	Discussion	Motion (when required)	Follow-up or submitted by
4.0 Old business			
4.1 Strategic planning follow-up	Put on hold until new members get familiar with the club’s functioning and until the scheduling survey is done. The City of Moncton has had discussions with the Curling Club regarding the lease renewal.		Annie\Maurice

4.2 Self rating and Teamplay	Refer to the GM report		
4.3 Board meetings management policy		A motion to approve the 1.4 <i>Board meetings management</i> policy is moved by Mireille, seconded by Gerry. Motion carried.	Mireille
5.0 GM report	Refer to the report provided by the GM. Formal congratulations are addressed to the GM by the board for bringing in over 80 new members successfully. Great work done.		Annie
6.0 New business			
6.1 Approval for payment to Certified Lock and Alarm		Moved by Emma, seconded by Gerry that we pay Certified Lock and Alarm for the key fobs services provided. Motion carried.	Maurice
7. Committee reports			
7.1 Finance	There is an issue with obtaining credit statements, which delays the production of our monthly financial statements. This will be solved shortly. Some funds from the savings account will be transferred into a 1-year cashable GIC and funds from the operating account transferred into the savings account.		Emma
7.2 Membership	Refer to the GM report		Annie
7.3 Communications	Nothing to report		Annie
7.4 Social	Nothing to report		Paul
7.5 Scheduling	Nothing to report		Annie
7.6 Training	Nothing to report		Garry
7.7 Health and Safety	Nothing to report		
7.8 Governance	Nothing to report		Gerry

9.0 Other

Look at the possibility of having a spring tournament at the club with outside participants.

Adjournment proposed by Monique at 17h36.

Next meeting Monday March 9, 2026 16h15, at Pickleball Moncton.

REPORTS

4.3 New policy



TITLE	1.4 Board meetings management
CATEGORY	Governance
EFFECTIVE DATE	2026 02 09
DATE OF LAST REVIEW	NEW
ADOPTED ON	2026 02 09

1. PURPOSE

Maximize the efficiency and effectiveness of the board's operations.

2. POLICY

2.1 Pickleball Moncton will follow the schedule presented below to enhance functioning of the board.

2.2 A board member submitting a report after the deadline must provide paper copies at the meeting.

3. PROCEDURE

TASK	TIMING	ELEMENTS INVOLVED	RESPONSIBLE
Notice of board meeting	1 week before the meeting	-Notify board members (time and date) -Request reports and topics for discussion for the next board meeting to be submitted to the board secretary no later than 4 days prior to the meeting.	Board secretary

5.0 General Manager's Report -February 2026

One of my key priorities for the coming months is to restore and strengthen an atmosphere within the club where members genuinely want to play, feel welcomed, and enjoy their time at the facility. Creating a positive, engaging, and inclusive environment is essential to member satisfaction and long-term retention, and I am fully committed to focusing my efforts on achieving this goal.

I would also like to share that I have begun addressing the ongoing pickleball self-rating issue. We have been actively discussing and evaluating various approaches to help normalize and improve the consistency of self-ratings, with the objective of ensuring fair play and a positive experience for all members.

This initiative is an important step toward maintaining balanced competition and reinforcing the welcoming and enjoyable atmosphere we want for the club.

Membership Update

- We currently have a total of 392 members. Our next renewal of membership is April 30th. We will then see if we had members or not.

New Schedule

New schedule should take effect in March. A few new things for the upcoming schedule:

- **Team Play:**
 - Due to high demand for Team Play on Sundays, two bubbles per category will be scheduled to ensure greater participation opportunities for all members.
- **Family Play:**
 - Family Play sessions consistently reach full capacity on Sunday evenings. To provide additional availability, a new Family Play time slot will be added on Saturday evenings, when demand is typically lower.
- **New format, new categories name**
 - We will be transitioning away from numerical ratings and introducing new category names for clarity. Let's go back to basics:
 - Novice (formerly 2.0–2.99)
 - Intermediate (formerly 3.0–3.49)
 - Intermediate Advanced (formerly 3.5–3.99)
 - Advanced (4.0+)
- **Men's and Women's Sessions**

- These sessions are in high demand and will be moved from the 2:00 PM time slot to 10:00 AM to better serve members.
 - **Daytime Reservations**
 - Some reservation times will be adjusted. Previously scheduled from 12:00–2:00 PM (Tuesday to Friday), certain sessions will be moved to 2:00 PM to help maximize bubble usage. Bubble play remains the core of our club. As a recreational club with some competitive players, we continue to adapt our programming to appeal to both groups.
 - **Evening Time Slots**

Time slots between 4:00 PM and 10:00 PM have been standardized to 1.5 hours. This adjustment allows for an additional reservation slot from 8:30–10:00 PM. While many members appreciate the increased reservation availability, we acknowledge that some preferred the previous 1 hour and 45 minutes format.
-

Fixing the Court / Flooring situation

I should be getting the necessary material to fix the floors today or tomorrow. We have a group of members that have volunteered to help roll back the floor and fix them with the supervision of one of our member who is working in flooring.

Member Survey

The member survey is finalised and will be sent out to our membership this week. The survey will help to make a more accurate schedule with what people want.

Conclusion and Action Plan

In summary, the focus for the coming months will be on strengthening the overall member experience by fostering a welcoming, inclusive, and enjoyable club atmosphere. Adjustments to scheduling, category structure, and session offerings are designed to better reflect member demand while maintaining a balance between recreational and competitive play. Addressing the pickleball self-rating issue, improving court conditions, and actively seeking member feedback are all critical steps toward long-term member satisfaction and retention. These initiatives collectively support the club's core mission and position us well as we approach the upcoming membership renewal period.

Action Plan (March–April 2026)

- **Member Experience & Atmosphere**

- Continue monitoring member feedback and on-court dynamics to ensure a positive and welcoming environment.
- Reinforce respectful play and inclusion across all sessions.
- **Pickleball Self-Rating**
 - Further evaluate and test strategies to normalize self-ratings.
 - Communicate expectations clearly to members and adjust categories as needed to support fair and balanced play.
- **New Schedule Implementation**
 - Launch the new schedule in March and closely monitor attendance and bubble utilization.
 - Make minor adjustments where needed based on participation trends.
- **Facility Improvements**
 - Complete floor repairs as materials arrive, with volunteer support under professional supervision.
 - Assess post-repair court conditions and address any remaining issues promptly.
- **Membership & Engagement**
 - Distribute the member survey and analyze results to guide future scheduling and programming decisions.
 - Track membership numbers leading up to the April 30 renewal date and identify retention opportunities.

These actions will help ensure that operational decisions remain aligned with member needs while supporting the club's growth, stability, and community spirit.

6.1 Payment to Certified Lock and Alarm

Invoice

Certified Lock & Alarm

David Hotham 506-853-1818
21 Oakmoor Terrace
Moncton, NB, E1G 1T4 Canada

Bill To

Pickleball Moncton
Fobs
Moncton, New Brunswick
Canada

Invoice# INV-1900847

Invoice Date 2025-12-31

Due Date 2026-01-31

Item Name	Quantity	Rate	Amount
Proximity fobs Re: Kantech access control	150	8.66	1,299.00
		Subtotal	1,299.00
		Sales Tax (15%)	194.85
		Total	\$ 1,493.85

Notes

HST #R131571937

Terms & Conditions

Note:

4% charge for credit card payments and payments after 30 days