



Board of Directors

Minutes

February 28 2025, 10h00

In attendance: Maurice Belliveau, chair
Denis Ross, GM
Monique Brennan
Gerry Williamson
Mireille Lanouette, secretary
Jennifer Huntsman
Linda Williams
Garry Uhl

Regrets : Gill Mulligan

Opening of the meeting at 10h05.

1. Adoption of February 28, 2025, Agenda

Moved by Mireille, seconded by Gerry, that the agenda be adopted.
Motion carried.

2. Declaration of conflict of interest

No conflicts of interest were declared.

3. Adoption of February 4, 2025, meeting minutes

Moved by Gerry, seconded by Mireille, that the minutes of the February 4, 2025, meeting be adopted as circulated. Motion carried.

	Discussion	Motion (when required)	Follow-up or submitted by
4. GM report	4.1 Member reimbursement request: At this point the request will not go forward. 4.2 A board member will meet with the member that did not respect the policy and advise if further follow-up is required. 4.3 After discussion the rumba-type vacuum system option is recommended for cleaning the new flooring surface.	Moved by Garry, seconded by Gerry, to have the GM explore and purchase a Rumba type apparel(s) to a maximum of \$3500 before tax, with the chairman's input. Motion carried.	Denis Monique Denis, Maurice

	<p>4.4 DUPR update: there will be 5 sessions per week beginning March 3rd for the members who have not yet reached 60% reliability and other needs. The chairman will send a thank you note to the volunteers involved in this work.</p> <p>4.5 A speaker is now in place in the court area and an iPhone with the PB Play app is also available.</p> <p>4.6 Posting of minutes on our website: A final review of the minutes will be done by communications chair before posting. The minutes since October 2024 need to be posted.</p> <p>4.7 Mass email: It is good practice to have these also reviewed by communication chair in order to review content.</p> <p>4.8 A company from Bathurst wants to promote their material to our members. This request should be forwarded to Marketing and to our Chair.</p> <p>4.9 Some improvements with the installation of a control box and a long-range Wi-Fi should address our issues.</p> <p>4.10 Curling Moncton has an office that the PBM could rent for an additional cost. It would provide a closed area for work and private conversations.</p> <p>4.11 Open play morning session: A reminder should be made to this group as to the need to follow PBM' policies.</p> <p>4.12 New schedule: The changes will consider the DUPR ratings and will be reflected in</p>		<p>Denis</p> <p>Maurice</p> <p>Monique</p> <p>Gill, Maurice</p> <p>Denis</p> <p>Denis</p> <p>Denis</p> <p>Denis, Jennifer</p>
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	<p>the bubble's names. A group of members will be working with the GM on the new schedule. Jennifer will also be part of the group, and she will be the board liaison.</p> <p>4.13 Membership: After discussion it is agreed that we add 20 new members which will go through the DUPR rating. A small task force, including our accountant, will look at the membership fee and bring a recommendation prior to the fall.</p>	<p>Moved by Maurice, seconded by Jennifer that PBM recruits 20 additional members. Motion carried.</p>	<p>Mireille</p> <p>Maurice</p>
5.0 Old business			
5.1 Court surface	It has been installed as expected. Some minor adjustments were completed afterwards.		
5.2 Financial audit	The audit has been completed and the report back highlights that our accounting practices and books are following good practices.		
5.3 Strategic planning follow-up	On-going		Monique/Mireille
5.4 Pilot project (Policies)	<p>The board agreed to create a two month pilot project consisting of the following 3 recommendations and 3 motions:</p> <ul style="list-style-type: none"> - Set primetime hours for reservations as 4 PM – 5:30 and 7 PM – 8:30, on Tuesday and Thursday in Pickle planner - Any activity that requires the use of three or more courts at one time will be classified as an event and will require board approval as it should be accessible to all. This includes unused bubbles within the same time slot. 	<p>1.It is moved by Gerry, seconded by Linda that members can reserve their place in a bubble up to 5</p>	Maurice and Monique

	<p>-Current Self-Training sessions will be renamed and can be used for practice and/or play. Members can play twice in one day if the free courts remain unbooked by noon the day before, ensuring that at least one court remains available for bubble sessions.</p> <p>Another group of members concerned submitted comments that were considered by the board during this discussion.</p>	<p>days prior to its occurrence. Motion carried.</p> <p>2. It is moved by Garry, seconded by Monique to allow mixing on two courts during reservations. Motion carried.</p> <p>3.Moved by Garry, seconded by Gerry that If primetime courts remain available by noon the day before, reservations become open to all members with no restrictions. Motion carried.</p>	
6.0 New business			
6.1 Junior Program	<p>Two instructors have shown interest in offering training to youths 10-14 years old. A pilot project would be a beginning to reach this group; it would be limited to children/grandchildren of current members.</p> <p>A more detailed proposal will need to be developed to go further afterwards.</p>	Moved by Garry, seconded by Linda, to offer a 6-week pilot project for a training program on 3 courts, during Sunday mornings at a cost of \$10 per participant.	Garry
6.2 Possible major event	Moe provided a verbal update		Maurice
6.3 Request for a dedicated lady's ladder night	<p>The board agreed to thank the group for their interest but decided not to move forward with the proposal at this time.</p> <p>However, it was suggested to refer this request to the scheduling committee, to consider having ladies, men and team play events on the weekend on a rotational basis.</p>		<p>Maurice</p> <p>Denis, Jennifer</p>
6.4 Refund request	Refer to section 4.1 in these minutes		Maurice
7. Committee reports			
7.1 Finance		It is moved by Gerry, seconded by Garry that the financial statements for	Linda

		February 2025 be adopted as presented. Motion carried.	
7.2 Membership			Mireille
7.3 Communications			Monique
7.4 Marketing & Sponsorship			Gil
7.5 Social	A special activity will occur for St-Patricks' on Saturday March 15 from 13:30 until 17:00 with a scramble format and some food.		Linda
7.6 Scheduling			Denis
7.7 Training	We need to define how many instructors are needed for the club. A suggestion is made to consider having more diversity in instructors in the future.		Garry
7.8 Health and Safety			Jennifer
7.9 Governance	Discussion occurs on the fact that all executive officers have a 1 year term on the board and if they all left at the same time it may pose a risk for PBM. A review of best practice for term duration for the executive of similar organizations is asked. Options will be brought forward at the next meeting by Gerry		Gerry

8.0 Brought forward from in camera session

Proposed by Maurice, seconded by Gerry, to remunerate the General Manager as per the document circulated during the meeting. Motion carried.

Adjournment proposed by Jennifer at 13h50.

Next meeting Tuesday April 1st, 2025, 16:00, at Pickleball Moncton.