



Board of Directors

November 4, 2025, 16h15

Minutes

In attendance: Maurice Belliveau, chair Gerry Williamson
 Mireille Lanouette, secretary Garry Uhl
 Monique Brennan David Torriero
 Gil Mulligan, Annie Doiron, GM

Regrets : Paul Doiron Emma Duguay

Opening of the meeting at 16h24.

1. Adoption of November 4, 2025, Agenda

Proposed by Garry, seconded by Monique, that the agenda be adopted.
 Motion carried.

2. Declaration of conflict of interest

No declarations were made.

3. Adoption of, October 7, 2025 meeting minutes

Proposed by Garry, seconded by Gerry, that the minutes of October 7, 2025 , be adopted as circulated.
 Motion carried.

4.0 In camera session

	Discussion	Motion (when required)	Follow-up or submitted by
5.0 Old business			
5.1 Strategic planning follow-up	The draft plan will be sent to the members for their feedback by email directed to the GM. Presentations will occur and be done by various board members. The board agreed to have the chair present the strategic plan to some selected individuals for their feedback.		Monique /Mireille Maurice
5.2 Referee training for outside person (Officiating policy)	Some comments were shared, and it will be brought back for approval.		Gerry
5.3 Feasibility study	Study delayed again.		Maurice

	City of Moncton to follow up when ready.		
5.4 Club coaching policy	Modifications to the draft policy will be made and it will be resubmitted for approval. Also consider including/adding a statement regarding compliance with NB Pickleball requirements on charges vs refund of costs to become an instructor.		Gerry/ Garry/ Annie
5.5 Tournament request and Special event policy	The Special event policy will be reviewed before approval.		Monique/ Mireille
5.6 Water supply	Annie got a quote for water delivery – 3 bottles/week, Estimated cost of 1500\$ per year.	Proposed by Gill , seconded by Garry, that we obtain water bottle delivery service. Motion carried.	Annie
6.0 GM report	The report is reviewed and accepted as presented. No additional subject covered.		Annie
7.0 New business			
7.1 One on ones with the Chair	It is proposed that one-on-one meetings occur to discuss how the board and chairperson can improve the overall functioning of the board. Also, personal interests of the board members related to the strategic plan will also be discussed.		Maurice and board members
7.2 Tournaments	Members are expressing Interest to have an open tournament, will involve 2 days. An organizing committee would need to be created to offer this activity.		Annie
7.3 Number of coaches required for the club	To be looked at by Garry and come back with a recommendation.		Garry
7.4 Pilot project (reservations and sharing courts) convert into Policy	Send a note to members saying that the pilot project is still ongoing until a full assessment can be done when we have full membership. Need to collect data on this project. In the meantime, discussion also occurred about allowing training with non-members and after consideration will no longer be allowed.		Annie

7.5 Potential event	Discussion postponed to next meeting.		Maurice
7.6 Review policy's to ensure use of generic language	Remove brand names from policies.		Gerry
7.7 Identify peak pickleball season for Pickleball Moncton is Oct to April 2) Identify prime time in peak pickleball season as 2pm to 7pm 3) Discuss removing reservations in the peak pickleball season prime time.	Peak: October until Victoria Day Prime time: Tuesday and Thursday at noon, 17h30 and 19h15; will redefine hours based on data later. No use of Ernie during prime time It is mentioned that we should try to define skill levels with a group of people. (advisory committee)		Garry
8. Committee reports			
8.1 Finance	Financial statements are postponed to the next meeting.		Emma
8.2 Membership	Will recruit new members to bring the membership at 400.		Mireille/ Annie
8.3 Communications	Need a formal process for membership feedback including an online		Monique/ Annie
8.4 Social			Paul
8.5 Scheduling			Annie
8.6 Training	Annie to collect feedback on the new training format once completed.		Garry
8.7 Health and Safety	Jennifer remains available to provide AED training. Two members requesting to have their membership extended due to injury. It was granted.		
8.8 Governance			Gerry

Adjournment proposed by Garry at 19h50.

NOTE TO BOARD MEMBERS: From now on meetings will be held the second Monday of the month to facilitate release of financial statements.

Next meeting Monday December 8, 2025, 16h15, at Pickleball Moncton.

Supporting documents

6.0 GM Report

1. Court Reserve Implementation

Court Reserve is now fully operational and performing exceptionally well. I have been training both with Scott and independently, and I am now comfortable managing the system. There are still some things we are working on to make it more efficient.

2. Member Feedback and Scheduling

During my first week, I met with several members who expressed concerns about the new schedule. Actions taken include:

- Conducted one-on-one meetings with members.
- Responded to emails and filed all suggestions for further review.
- Communicated that no immediate schedule changes will be made, allowing time to analyze usage and
- assess the impact of new members on time-slot popularity (“bubbles”).

3. Communication and Transparency

Many members have expressed disappointment regarding limited communication from the Club, particularly around policies. Moving forward, transparent and consistent communication with all members will be a top priority.

4. Membership Waitlist

The Club currently has more than 650 individuals on the waitlist.

5. Facility Maintenance

Some members have raised concerns about the state of the courts, despite manufacturer repairs. In particular, a noticeable bubble on Court 4 (near the kitchen) remains. Members have requested clarification on whether this issue will be addressed.

6. Policy Review

I have carefully reviewed existing policies. Certain policies require urgent updates, including:

- Court rental policy
- Non-member usage policy
- Prime-time rental rules

These updates will be shared with members once finalized.

7. Events and Member Engagement

- A committee will be established to organize a December Ugly Christmas Sweater / Pickleball evening.
- I would like to propose a Spring 2026 tournament, responding to strong member interest.

8. Digital Platforms and Communications

- I now have active management of the Club's Facebook page, Court Reserve system, and email communications.
- Plans are underway to elevate the Facebook page as a platform to share stories and promote events.
- The November monthly newsletter is ready for distribution.

9. Administrative Workload

Since starting, I have managed over 300 emails in the past three weeks. Moe and I made a new little office space in the back to have more privacy to work and meet with members one on one. So far, the feedback has been great.

7.6 Training

Training Committee Report November 2025

- 1) Pickleball Canada requested we hold a Level 1 and 2 Instructor course:
 - 1) Level 1 runs Nov. 29th
 - 2) Level 2 runs 2 days Nov 30th Dec 1st
- 2) Membership has requested French Instructor course:

Working with Pickleball Canada/Tennis Canada – Looking in first half of 2026
- 3) We have seen an increase in individual and small group training.
- 4) The “test” practice sessions on Sunday are full and members like the format. We will continue after Christmas.
- 5) There seems to be some confusion about club reimbursing members who take Pickleball Canada Instructor training. The policy is that if they pass and commit to training at the club We will reimburse them the training fee.
- 6) There seems to be some confusion about non-members taking training with members at the Club. We are allowing club members to train with their partner with club trainers with A court reservation.
- 7)

Oct 18th 3 instructors trained English teachers at the BBPES Remember when Conference in Moncton. We are invited to the May conference in 2026.