



Board of Directors

October 7, 2025, 16h15

Minutes

In attendance: Maurice Belliveau, chair
 Mireille Lanouette, Secretary
 Monique Brennan
 Gil Mulligan,
 Paul Doiron
 Annie Doiron, GM

Gerry Williamson
 Garry Uhl
 Emma Duguay
 Scott Ricketts,
 David Torriero (until 18;15)

Opening of the meeting at 16h30.

1. Adoption of October 7, 2025, Agenda

Proposed by Garry, seconded by Gerry, that the agenda be adopted with the following additions

- 6.8 Water supply
- 6.9 Ball machine.

Motion carried.

2. Declaration of conflict of interest

No declarations were made.

3. Adoption of September 2nd and 22, 2025, meeting minutes

Proposed by Paul, seconded by Garry, that the minutes of September 2nd and 22, 2025 be adopted as circulated. Motion carried.

Introduction of the new GM – Annie Doiron

Board members introduce themselves and welcome Annie as the new GM who officially begins in her new role tomorrow.

	Discussion	Motion (when required)	Follow-up or submitted by
4.0 Old business			
4.1 Strategic planning follow-up	Plan to do this on a Saturday in 2 consecutive sessions (one in English, one in French), in November. Board members suggest the draft plan to be sent to the members ahead of the meetings so they can reflect and bring their thoughts at the		Maurice, Monique, Mireille

	meeting. It is also proposed that they assign priority order at the meeting.		
4.2 Referee training for outside person	That person has now become a level 1 referee. Gerry will come back with a policy on this subject for future reference. Feedback will be given to the person who trained this new referee.		Gerry/ Annie
4.3 Feasibility study	The president reiterates the importance of maintaining confidentiality with board discussions. Some options are being looked at and the report should be coming late in October.		Maurice
4.4 Banking Transition Progress & Financial Process Alignment	Transfer process between banks is completed. Need to implement a payroll process. Previous GIC account has been cashed and transferred to Scotia Bank but should be reinvested in a cashable GIC at Scotia Bank. Must address fee payment process ASAP.		Emma
5.0 GM report	Complaint from member regarding discrimination. Complaints should be addressed to the GM, not directly to board members when they are playing. A rendez-vous should be made for these discussions. Look at a daytime membership, increase capacity. Need to add a bubble for 4.0+ players. Most members seem pleased with the fall schedule.		Scott
6.0 New business			
6.1 social media	Will look into options to increase visibility on social media.		Annie
6.2 Tournament request. See attached	Looking at organizing our own inhouse tournament instead. Need to define criteria's through a policy before we accept fundraisers event		Mireille/ Monique
6.3 Court Reserve management	Transition to the new system went well. Membership renewal		

	notice will be sent out 3 weeks prior to the renewal date.		
6.4 Detailed expenditures June to September 9,2025 Attached.	These have been provided for information. No questions raised.		
6.5 Recruitment expenses See attached	Similar to the previous hiring process	Moved by Garry, seconded by Emma to pay for the invoice. Motion carried.	Maurice
6.6 Insurance renewal See attached.	Insurance for the facility. FYI		Maurice
6.7 NB Physical education society	Oct 18 – 3 courts will be set up to show gym teachers how to play pickleball to introduce the sport to students, we should be able to provide 3 instructors.		Garry
6.8 Water supply	Have a permanent water solution through a properly set up, have a company supply bottles or look at the possibility of using the system put in place at the curling club.		Annie/Maurice
6.9 Pickle Ball machine	Can obtain one from a member who wants to sell their own. Our machine is broken.		Maurice
7. Committee reports			
7.1 Finance		Moved by Gerry, seconded by Paul that the September 9 Financial statements be accepted. Motion carried.	Emma
7.2 Membership	Nothing to report.		Mireille
7.3 Communications			Annie
7.4 Social	Halloween event planned. Further details to come.		Paul
7.5 Scheduling			Scott/ Annie
7.6 Training	Survey completed in August. 80% of members opened the email but only 6% of that group of people completed the survey. Policy for individual or small groups training Keep GM informed of the sessions. Sessions will begin Mid-October and reevaluate in January.		Garry

	Training can be provided through reservations or Sunday mornings.		
7.7 Health and Safety	Nothing to report		
7.8 Governance	Nothing to report		Gerry

Adjournment proposed by Monique at 18h45.

Next meeting Tuesday November 4, 2025, 16h15, at Pickleball Moncton.

Supporting documents

6.2 Tournament request

Pickleball Tournament Proposal

Event Title:

Pickleball Tournament for Lily's Place

Purpose:

This tournament is being held to raise funds in support of Lily's Place Animal Sanctuary, a CRA-registered charity, located in NB, that provides love and lifelong care for rescued animals. All proceeds from the event will directly support the sanctuary's work.

Why Pickleball Moncton?

As a club member, I would love to host this tournament at Pickleball Moncton because it offers members a familiar, welcoming space—especially those who may feel hesitant or shy about entering competitive play. Holding the event on their home courts creates a comfortable environment that encourages participation and builds confidence.

This initiative aligns perfectly with the club's goals: to promote the sport of pickleball for all in the greater Moncton area in a safe and inclusive environment; to provide opportunities for members to learn, improve, and grow; to host instructional lessons, clinics, recreational and league play, and tournaments; and to uphold the highest standards of safe, enjoyable play while fostering a strong sense of **community** both on and off the court.

Event Details:

- **Location:** Pickleball Moncton, 80 Lockhart Ave., Moncton
- **Dates:** November 29th & 30th, 2025
- **Time:** 8:00 AM – 4:00 PM
- **Registration Fee:** \$40 per person
- **Divisions:** 3.0+ • 3.5+ • 4.0+ November 29th Doubles/ November 30th Mixed Doubles

Registration Process:

Participants can sign up online through a google form link (to be provided)

Contact Information:

Heather will field all inquiries at email: earthsonghealing@gmail.com

Charitable Information:

Lily's Place Animal Sanctuary
CRA Registered Charity #: 720856400RR0001
Website: lilysplace.ca/about

Closing Statement:

This event not only promotes the fun and community spirit of pickleball the Moncton Pickleball club strives for, but also provides vital support to a local charity dedicated to animal welfare. By participating, players contribute to both a day of friendly competition and the long-term care of rescued animals. (Please view mock up poster below)



**PICKLEBALL
TOURNAMENT**
FOR LILY'S PLACE



PICKLEBALL MONCTON
80 LOCKHART AVE, MONCTON
NOVEMBER 29-30, 2025

REGISTRATION
ENTRY FEE / DONATION: \$40
DIVISIONS: 3.0+ • 3.5+ • 4.0+
HOW TO SIGN UP: tinyurl.com/lilys-place-pb
CONTACT: HEATHER
earthsonghealing@gmail.com

All proceeds go to Lily's Place Animal Sanctuary,
providing love and lifelong care for rescued animals.
CRA registered charity 720856400RR001

6.5 Recruitment expenses



RECRUITMENT INVOICE

PeopleStrong Recruitment Inc.
106 Firmin Crescent
Dieppe, New Brunswick E1A 8G2
Canada

5068781487
www.peoplestrong.ca

BILL TO

Pickleball Moncton
Monique Brennan

Invoice Number: 253
Invoice Date: September 30,
2025

Items	Quantity	Price	Amount
mqbq77@gmail.com		Payment Due: October 30, 2025	
		Amount Due (CAD):	\$7,992.50
Placement fee	1	\$6,950.00	\$6,950.00
General Manager			
		Subtotal:	\$6,950.00
		HST 15% (778539734RT0001):	\$1,042.50
		Total:	\$7,992.50
		Amount Due (CAD):	\$7,992.50

6.6 Insurance renewal



MONCTON NB E1C 3B8

INVOICE

			AMOUNTS
Commercial Property - Westland Commercial Package	Angus-Miller Insurance Ltd Policy Number: P83955 Policy Term: 08Nov2025 - 08Nov2026	Premium Insurer Fee	\$500.00 \$75.00
Renewal Renewal 25-26			
TOTAL			\$575.00

Your payment is due on November 8, 2025. Please choose from one of our convenient payment options below. Interest will be charged on past due accounts at a rate of 12% annually.

Payment Options

OPTION 1: Pay monthly through a Canadian bank account or credit card

Please log in to your MyWestland account or contact your Westland insurance office to set up your payment plan.

OPTION 2: Pay in full by

- 1. Online banking** through your financial institution. Please select Westland Insurance-Ontario as the payee and make sure you include your client number, which is: **62700760**
- 2. Visa, Mastercard or American Express** – through your [MyWestland account](#), by phone or visit our website (www.westlandinsurance.ca)
- 3. Mail cheque payment** to Westland Insurance, Provincial admin office: 143 Highfield Street, Moncton NB E1C 5N8
- 4. By e-Transfer**, please send your payment to etransferAtlantic@westlandinsurance.ca. Please make sure you include the following information in the message section: Client Number: **62700760** and Policy Number
- 5. CAD electronic funds transfer (EFT) payments:** Beneficiary: Westland Insurance Group Ltd. Bank Details: Bank of Montreal, 100 King Street West, Toronto, ON M5X 1A3, Institution #001, Transit #00022, Account #1747314

6.7 NB Physical education society

NOTE from NB Physical education society

Hi Moe,

Julie tells me you met last Wednesday. I am resending the information below on what we would like presented at the Remember When Conference. I hear you are going to Las Vegas. Have fun!!! As soon as you know who will be presenting the session, please let us know.

Thanks,

Paula

From: Gaudet, Paula (ASD-E)

Sent: Monday, September 29, 2025 11:27 AM

To: 'mbelliveau100@outlook.com' <mbelliveau100@outlook.com>

Cc: MacPhail, Julie E. (ASD-E) <julie.macphail@nbed.nb.ca>

Subject: Remember When Conference

Hi Moe,

Thank you for signing up for our Remember When conference. I have penciled you in for Block D 2:15pm-3:15pm at Wabanaki school. You will have 3 courts. Will this work for you? Ideally, we would like you to provide our teachers with information so that they can introduce their own students on how to play pickleball. This would probably include: the rules of the game, some technical information on how to hold the racquet and hit the ball, some practice time, and some drills.

Let me know what you think.

Paula Gaudet

Remember When planning committee

7.6 Training

7.6.1 Report

Training Committee Report October 2025

1) Results of training survey:

- 1) 80% of the membership opened the email with the survey
- 2) Less than 6% of those who opened the email responded to the survey.
- 3) Individual or small group training is wanted.
- 4) Individual tips, strategy, and drills for skills where about equal in requirements.
- 5) Time of training was all over the map. From morning to evening weekday to weekend.
- 6) Type of Instructor: Knowledgeable, friendly, energetic, Pickleball Canada rated.
- 7) 1 to 2 hours once a week was the most requested training.
- 8) Pricing was all over the map from free to \$150

2) Take away form survey:

- 1) Little to no interest in large group training.

- 2) Small group or individual training wanted.
- 3) Training supplied at a time when the membership want it.

3) Actions:

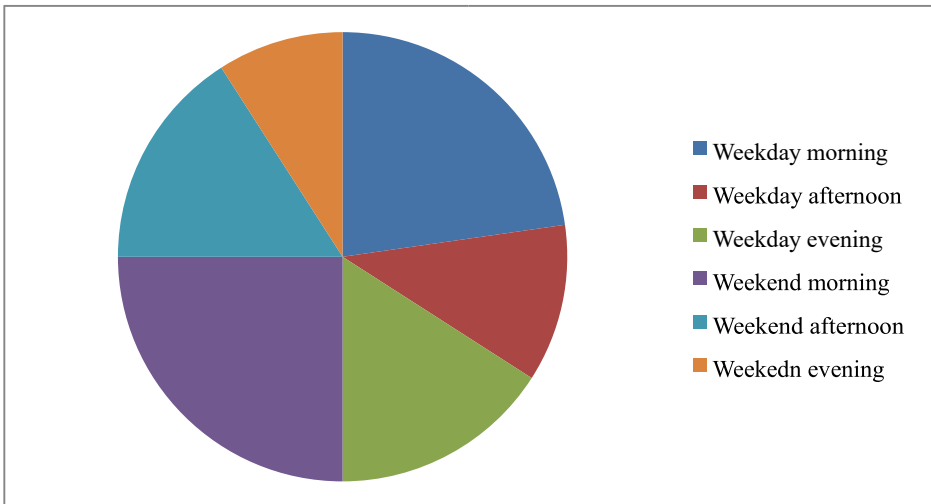
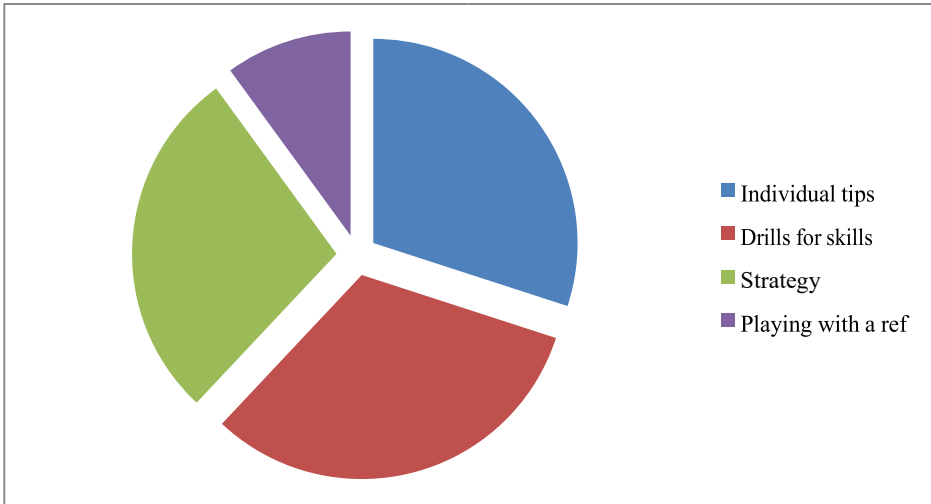
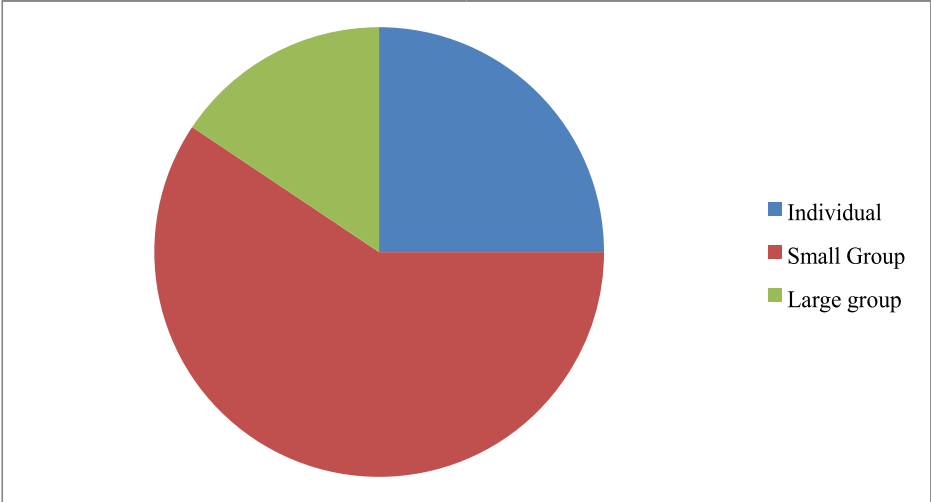
- 1) We will list all club instructors with contact information on Court reserve
- 2) Policy: individual or small group training to take place, instructor will reserve a court; inform the manager and if charging for the training, pay a fee for the court or courts(max 2 courts) Suggest \$10 per hr./per court

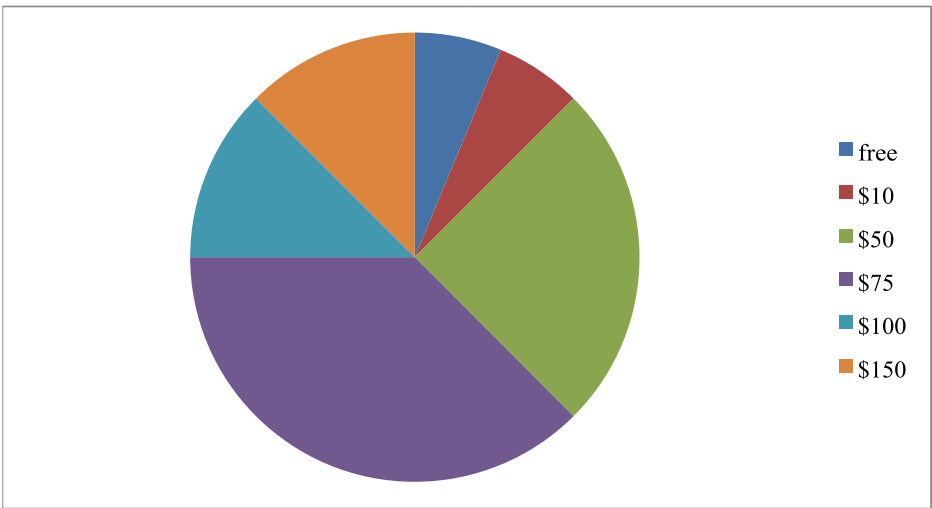
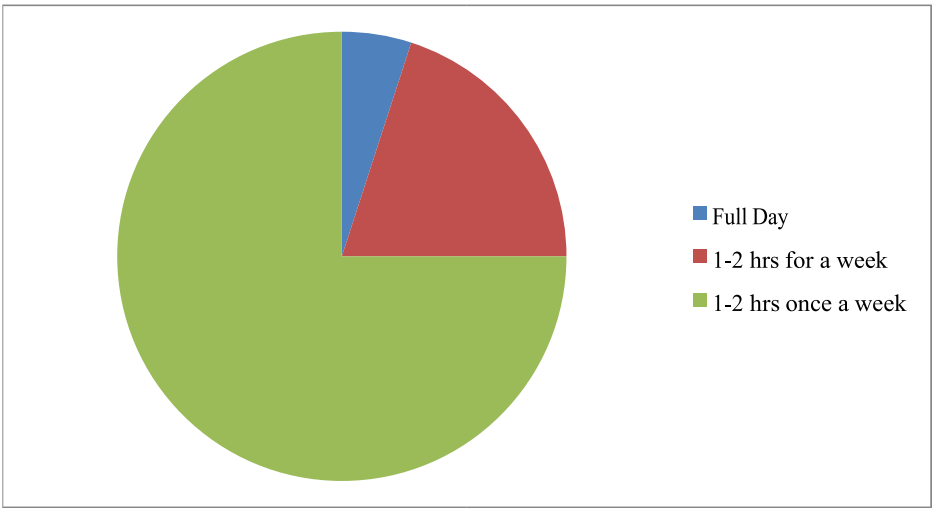
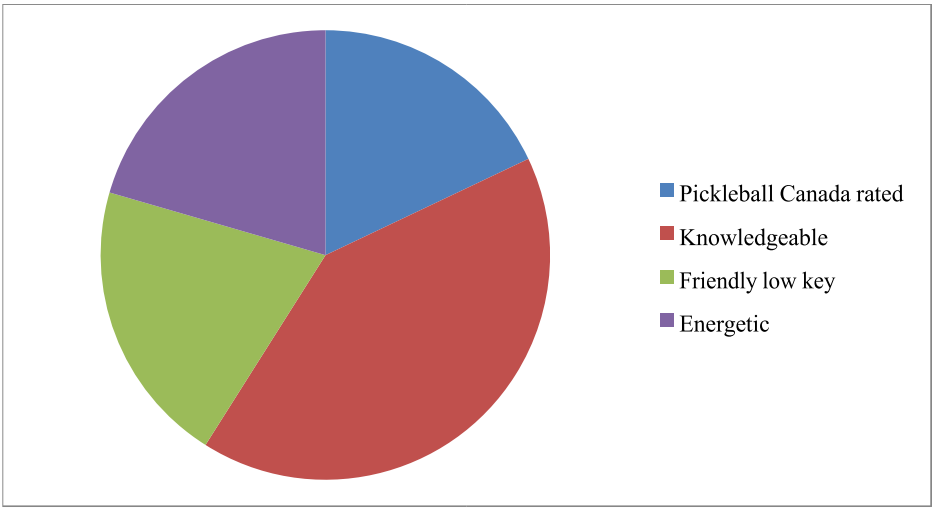
3) End Sunday training and replace with “Test” practice. Practice would be from 9:30AM To 11:30Am for 4 weeks starting Oct 19th.(week after Thanksgiving) We will have an Instructor at the session to offer assistance and some direction. Members will sign up On court reserve and limited to 24. (all levels)

- 4) January will issue new survey on training.

‘4) Placed hold on Instructor training from Pickleball Canada. Will reevaluate in Jan 2026

7.6.2 Survey results





7.5 Scheduling

Sept 29-Oct 5	Min	Mon	Mon	Tues	Tues	Wed	Wed	Thurs	Thurs	Fri	Fri	Sat	Sat	Sun	Sun
7-8:30	90	Reserve	Reserve	Reserve	Reserve	Reserve	Reserve	Reserve	Reserve	Reserve	Reserve	Reserve	Reserve	Reserve	Reserve
8:30-10am	90	2.0-5.0	2.0-5.0	2.0-5.0	2.0-5.0	2.0-5.0	2.0-5.0	2.0-5.0	2.0-5.0	2.0-5.0	2.0-5.0	3.75-4.0	4.0+	Reserve	Reserve
10am-12pm	120	3.5-3.75	3.75-4.0	2.0-3.0	3.0-3.5	3.5-3.75	3.75-4.0	2.0-3.0	3.0-3.5	3.75-4.0	4.0+	2.0-3.0	2.0-3.0	Reserve	Reserve
12pm-2pm	120	3.0-3.5	4.0+	Reserve	Reserve	Reserve	Reserve	Reserve	Reserve	Reserve	Reserve	3.0-3.5	3.5-3.75	2.0-3.5	2.0-3.5
2pm-3:45pm	105	2.0-3.0	3.75-4.0	3.0-3.5	3.5-3.75	2.0-3.0	3.0-3.5	3.5-3.75	4.0+	3.5-3.75	3.75-4.0	Reserve	Reserve	3.5-4.0	3.5-4.0
3:45pm-5:30pm	105	3.0-3.5	3.5-3.75	2.0-3.0	3.75-4.0	Reserve	Reserve	Reserve	Reserve	2.0-3.0	3.0-3.5	Reserve	Reserve	Family	Family
5:30pm-7:15pm	105	2.0-3.0	2.0-3.0	Reserve	Reserve	3.0-3.5	3.5-3.75	3.0-3.5	3.75-4.0	2.0-5.0	2.0-5.0	Reserve	Reserve	Reserve	Reserve
7:15pm-9pm	105	3.5-3.75	3.75-4.0	Reserve	Reserve	2.0-3.0	4.0+	Reserve	Reserve	Reserve	Reserve	Reserve	Reserve	Reserve	Reserve
	840	112 booking spots													
Open 2-5	12	11%													
Beg 2-3	11	10%													
Int 3.0-3.5	10	9%													
3.5-3.75	9	8%													
3.75-4.0	9	8%													
4.0+	5	4%													
Team 2.0-3.5	2	2%													
Team 3.5-4.0	2	2%													
Family	2	2%													
Reserve	50	45%													
	112	100%													
Scott's View															
Open 2-5	12	11%													
Beg 2-3	11	10%													
Int 3.0-3.5	10	9%													
3.5-3.75	9	8%													
3.75-4.0	9	8%													
4.0+	5	4%													
Team 2.0-3.5	2	2%													
Team 3.5-4.0	2	2%													
Family	2	2%													
Reserve	20	18%													
	82	73%													
Pink is dead time that we'd happily make into bubbles.															
Orange is for leagues, ladders, and training.															
Not considering pink and blue creates significantly different percentages.															
Percentage of court time corresponds to percentage of percentage of plyers in each group.															