



Board Meeting Minutes June 19, 4pm, 2023

In attendance:	Maurice Belliveau Gerry Williamson Thelma Cassidy Linda Williams Denis Ross Garry Uhl Andrea Boucher Renée Blanchard Diane Gagnon Peter Korecki
Regrets:	Gill Mulligan
Presiding:	Maurice Belliveau
Board meeting secretary (notes):	Thelma Cassidy

Time	Agenda item (Notes below)	Adoption	Assignment and/or Action item
	Welcome all		
	Adoption of June 19th agenda	Moved: Gerry Seconded: Linda Abstention: Denis Motion Carried: Yes	N/A
	Adoption of May 8th minutes	Moved: Gerry Seconded: Linda Motion Carried: Yes	N/A
	Non disclosure agreement (NDA)	Moved: Gerry Seconded: Linda Motion Carried: yesNo	Deemed not necessary.

Time	Agenda item (Notes below)	Adoption	Assignment and/or Action item
	Board Advisors Motion: That non-members would only be invited as required to board meetings or invited to serve on committees.	Moved: Pete Seconded: Gerry Motion Carried: Yes	
	E-voting Consensus: President was instructed to only have e-votes on time sensitive issues (on the rarest of occasions)		N/A
	Committee Chairs: (Be prepared to put your hand up so we can get this done) Motion: To adopt the following committee structure and policy as outlined below: <ul style="list-style-type: none"> - Every Committee has a chair and least three members. (no more one person with the entire work load - Each committee would have a chair but that chair need not be a member of the Board - Board members would be responsible for a committee, either as a liaison to the external chair or as the actual chair - Board members need not be a chair or liaison if they do not wish to be. - No Board member will serve as a Chair or Liasson of more than one committee - Each Board member must sit/serve on at least one committee. (Board members may serve on multiple committees I they wish.) 	Moved: Linda Seconded: Renee Motion Carried: Yes	
	Committee Chairs: The following members have volunteers to chair the following committees: Per our constitution we have the following committees.	<ol style="list-style-type: none"> 1. Finance: Treasurer 2. Secretary 3. Membership 4. Membership Comms and Marketing 5. Social 	Linda (Bookkeeper: Paul Gaudet) Thelma Diane G. (Linda to support) Gil Renee (Linda/Thelma to support)

Time	Agenda item (Notes below)	Adoption	Assignment and/or Action item
		6. Scheduling 7. Training 8. Health, Safety and Facilities 9. Governance and nominating committees 10. Audit Committee Any other Committees required?	Denis (Phil C. to support) Garry Pete Gerry Andrea None at this time
	Lease: Review of lease draft: Moe updated the Board on the lease discussions with Curl Moncton. The goal is to have a three-year lease with options for year 4 and 5.	Moved: Seconded: Motion Carried:	Moe To forward draft lease to Pete for review.
	Summer intro sessions: Consensus: Board agreed that the summer program has great numbers so far and will likely grow.	Moved: Seconded: Motion Carried:	
	Key Fobs: Consensus: This will now be part of the Membership committee to manage. (Paul Doiron is currently working with Nicole Belliveau as he ramps up to take over from her.	Moved: Seconded: Motion Carried:	Diane G. To convene a meeting with current and past members.
	Junior Program: Appendix C Motion: Garry as chair with Denis' support to come back with a plan based on the Appendix B (attached below)	Moved: Gary Seconded: Pete Motion Carried: Yes	Training Committee to come back with a plan by end of summer.
	Financial Report No Material Changes from since the AGM	Moved: Seconded: Motion Carried:	
	Rates for next year: Motion: That the 2023-24 rate will be an annual fee of \$345 plus tax renewable at the members anniversary date. (No refunds or partial year memberships to be offered)	Moved: Gary Seconded: Andrea Motion Carried: Yes	
	Scheduling (Phill update)	Moved:	Denis and Phil to propose options at the next meeting.

Time	Agenda item (Notes below)	Adoption	Assignment and/or Action item
	<p>Consensus: Board instruct Denis to form his committee and consult with the various interest groups and come back to the Board for discussion and vote. Denis to send a note out to the Board to invite folks to initial meeting</p> <p>Notes from the meeting attached as Appendix A</p>	<p>Seconded: Motion Carried:</p>	
	<p>Maintenance Consensus: It was agreed that we would go with a cleaning schedule of once a week to clean and twice a month to wash the courts</p>	<p>Moved: Seconded: Motion Carried:</p>	<p>Moe To make introductions between Betts' Cleaning and Pete.</p> <p>Pete to review cleaning schedule and cost and make a recommendation the Board.</p>
	<p>Training</p>	<p>Moved: Seconded: Motion Carried:</p>	<p>Committee to look at reinstating the beginner program for the summer session. Recos to be brought forward.</p>
	<p>Heating/cooling (standing item)</p>	<p>Moved: Seconded: Motion Carried:</p>	<p>Nothing to report</p>
	<p>Governance</p>	<p>Moved: Seconded: Motion Carried:</p>	<p>Nothing to report</p>
	<p>Next Meeting</p>	<p>Date: July 4, 4pm</p>	<p>At the club.</p>
	<p>Adjournment</p>	<p>Time: Linda @ 6:11pm</p>	

Appendix below

Appendix A

Board Recos:

- Evenings: 1:45 minute sessions
 - start at four
 - Alternate reservations and session each day. ie: One day sessions next day reservation and so on.
- Everyday (Monday to Friday): 4 to 5:45 all 6 courts- reservations (three days all would be all sessions and two days all reservation)
- League night on Wednesday (beginning in the fall)
 - Start at 7:30
 - The two session before would be split between intermediate and Int/Adv.
 - Renee to serve as coordinator
- Friday test options:
 - Maybe ladies, men's couples or ???? For example.

During the Day

- Use of empty courts
 - If three courts are empty for any day session they can be used by member a 15 minute wait time
 - If people show up for a session and had not signed up on Playtime Scheduler then they loose the court(s)

Committee Structure

- The board will serve as the committee with Denis chairing with Phil's support and input.

Appendix B

Pickleball Moncton Youth Program Programme Junior Pickleball Moncton (Prepared By Denis Ross, June '23) (Version anglaise suit),

En novembre 2022, deux sessions ont été données à l'Odysée devant 36 jeunes du secondaire. Une tentative a été faite à Mathieu-Martin mais manque de participation des professeurs contrairement à l'école Odysée. En Mars 2023, l'expérience a été renouvelée à l'Odysée. À noter que les écoles secondaires de la région offrent un programme d'initiation au pickleball dans leur cours d'éducation physique.

Depuis le 10 avril 2023, les lundis à 16h, les terrains, sessions ouvertes, sont utilisés pour permettre à ces jeunes d'apprendre et pratiquer ce sport. Depuis le 10 avril, chaque lundi on compte entre 4 à 10 juniors âgés de 14 à 18 ans, toujours du même groupe de jeunes tous de l'Odysée et un de Mathieu-Martin.

Après consultation avec ces participants, les débuts de semaine après l'école sont préférables. La plupart d'entre eux pratique déjà d'autres sports et travail le weekend. À quatre différentes occasions, des parents, non-membres, nous ont contactés pour obtenir de l'information mais on a aucune cédule d'établi ni les coûts d'inscriptions. On les a informés que tout était en développement.

J'ai contacté Pickleball Canada, Dave Harris, coordonnateur des sports qui m'a informé qu'il n'y a rien de concret. Le désir de mettre en place un programme est nécessaire. Il ajoute qu'ils veulent prendre en exemple l'initiative des clubs à travers le pays.

Au niveau de Pickleball USA, un programme de junior existe pour les jeunes de 8 à 18 ans. Ils ont même un programme qui peut être acheté au coût de 35.\$ US et qui comprend un livre de jeu et carte d'activités pour les 8 à 18 ans. Accès à une série de vidéos et l'accès à une copie digitale de Pickleball magazine et bulletin d'information.

Afin d'être leader dans ce domaine et que les jeunes soient la relève et représente le succès de notre club et ses initiatives, voici les étapes suggérés;

- - Développer un programme d'entraînement progressif.
- - identifier le personnel entraîneur.
- - Établir dans la cédule, des journées et heures pour le programme junior.
- - Établir un frais d'inscription.
- - Informer nos membres actifs d'un tel programme et de la diffuser dans leur réseau.
- - D'utiliser les médias sociaux.
- - Continuer à répondre à la demande pour aller initier les jeunes dans les écoles.
- - Identifier les jeunes pour la compétition au niveau provincial, régional et national.

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Pickleball Moncton Youth Program Junior Pickleball Moncton Program

In November 2022, two sessions were given at the Odyssee in front of 36 high school students. An attempt was made at Mathieu-Martin but lack of participation from the teachers, unlike the Odyssee school. In March 2023, the experience was renewed at the Odyssee. To be noted that each high school offers a initiation program to pickleball to their students during phys ed.

Since April 10, 2023, Mondays at 4 p.m., the grounds, open sessions, have been used to allow these young people to learn and practice this sport. Since April 10, every Monday there have been between 4 to 10 juniors aged 14 to 18, always from the same group of young people, all from the Odyssee and one from Mathieu-Martin.

After consultation with these participants, the beginning of the week after school is preferable. Most of them already practice other sports and work weekends. On four different occasions, parents, non-members, contacted us for information but we have no established schedule or registration costs. They were informed that everything was in development.

I contacted Pickleball Canada, Dave Harris, sports coordinator who informed me that there is nothing concrete. The desire to set up a program is necessary. He adds that they want to take the initiative of clubs across the country as an example.

At the level of Pickleball USA, a junior program exists for young people from 8 to 18 years old. They even have a program that can be purchased for US\$35 and includes a playbook and activity card for ages 8 to 18. Access to a series of videos and access to a digital copy of Pickleball magazine and newsletter.

In order to be a leader in this area and for young people to be the next generation and represent the success of our club and its initiatives, here are the suggested steps;

Develop a progressive training program.

identify coaching staff.

Establish the schedule, days and hours for the junior program.

Establish a registration fee.

Inform our active members of such a program and distribute it in their network. The use of social media.

Continue to meet the demand to initiate young people in schools.

Identify young people for competition at the provincial, regional and national level.

Denis Ross

DRAFT FOR DISCUSSION

CONFIDENTIALITY AGREEMENT

I, _____ of the City of Moncton in the province of New Brunswick, agree that my **volunteering** with _____” shall be strictly on the following terms and conditions:

1. I acknowledge that I have been advised by **Maurice Belliveau, (on behalf of the Board of Director of Pickleball Moncton)** that all information and documents that I may have knowledge of or access to through my volunteering with _____ are strictly confidential.

2. I agree at all times to treat as confidential all information acquired through my volunteering with _____, and not to disclose same except as authorized in the course of my volunteering or by law. I acknowledge that such information is not to be altered, copied, interfered with or destroyed, except upon authorization and in accordance with the policy of _____. I will not discuss such information with any party, nor will I participate in or permit the release, publication or disclosure of such information, nor will I copy, photograph, scan, email, distribute, or disseminate such information, except as authorized in the course of my volunteering or by law.

I understand that this agreement includes:

(a) ensuring that disclosures of information are made only to persons entitled to that information;

(b) ensuring that conversations relating to the **City of Moncton** or _____ are not conducted in public areas where conversations may be heard by other than _____ personnel; and

3. I understand that compliance with the confidentiality requirements of _____ is a condition of my volunteering and that failure to comply with the policy may result in an immediate end of my volunteering with _____.

4. I agree to be bound by the provisions of this Agreement and will continue to be so bound following the termination of my volunteering.

5. I have been advised that I have the right to seek independent legal advice prior to signing this agreement.

SIGNED this _____ day of _____ 2023.

Signature

Witness

Apendix B

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Denis Ross

Apendix C

7 - 9	Monday / Lundi	Tuesday / Mardi	Wednesday / Mercredi	Thursday / Jeudi	Friday / Vendredi	Saturday / Samedi	Sunday /Dimanche
	(1-2-3) Open/Ouvert	((1-2-3) Open/Ouvert	(1-2-3) Open/Ouvert	(1-2-3) Open/Ouvert	(1-2-3) Open/Ouvert	(1-2-3) Open/Ouvert	(1-2-3) Open/Ouvert
	(4-5-6) Reservation / Réserveation	(4-5-6) Reservation / Réserveation	(4-5-6) Reservation / Réserveation	(4-5-6) Reservation / Réserveation	(4-5-6) Reservation / Réserveation	(4-5-6) Reservation / Réserveation	(4-5-6) Reservation / Réserveation
9 - 11	(6) Advanced / Avancés	(6) Intermediate/Intermédiaire	(6) Inter/Adv Inter/Avancés	(6) Inter/Adv Inter/Avancés	(6) Advanced/Avancés	(6) Advanced/Avancés	(1) Introduction 8:30 - 9:30 (2-3-4-5-6) Inter/Adv Inter/Avancés
11 - 13	(6) Intermediate / Intermédiaire	(6) Inter-Adv Inter/Avancés	(6) Intermediate/Intermédiaire	(6) Advanced / Avancés	(6) Intermediate / Intermédiaire	(6) Inter/Adv	(6) Intermediate/Intermédiaire
1 - 3	(6) Inter/Adv - Inter/Avancés	(6) Advanced / Avancés	(6) Advanced / Avancés	(6) Intermediat / Intermédiaire	(4-5-6) Inter/Adv Iner/Avancés	(1-2-3) Open / Ouvert (4-5-6) Team play / En équipe Advanced/Avancés	(1-2-3) Open / Ouvert (4-5-6) Team play / En équipe Interm & Inter/Adv-avancé
3 - 5	(1-2-3) Open / Ouvert	(1-2-3) Open / Ouvert	(1-2-3) Open / Ouvert	(1-2-3) Open / Ouvert	(1-2-3) Open / Ouvert	(1-2-3) Open / Ouvert (4-5-6) Team play / En équipe Interm & Inter/Adv-avancé	(1-2-3) Open / Ouvert (4-5-6) Team play / En équipe Advanced/Avancés
5 - 7	(1-2-3) Open / Ouvert	(1-2-3) Open / Ouvert	(1-2-3) Open / Ouvert	(1-2-3) Open / Ouvert	(1-2-3) Open / Ouvert	(1-2-3) Open / Ouvert	(1-2-3) Open / Ouvert
	(4-5-6) Reservation / Réserveation	(4-5-6) Reservation / Réserveation	(4-5-6) Reservation / Réserveation	(4-5-6) Reservation / Réserveation	(4-5-6) Reservation / Réserveation	(4-5-6) Reservation / Réserveation	(4-5-6) Reservation / Réserveation
7 - 9	(1-2-3) Open / Ouvert	(1-2-3) Open / Ouvert	(1-2-3) Open / Ouvert	(1-2-3) Open / Ouvert	(1-2-3) Open / Ouvert	(1-2-3) Open / Ouvert	(1-2-3) Open / Ouvert
	(4-5-6) Reservation / Réserveation	(4-5-6) Reservation / Réserveation	(4-5-6) Reservation / Réserveation	(4-5-6) Reservation / Réserveation	(4-5-6) Reservation / Réserveation	(4-5-6) Reservation / Réserveation	(4-5-6) Reservation / Réserveation

	DEFINITIONS / DÉFINITIONS						
	(1-2-3) = Courts # 1, 2, and 3		Open/Ouvert = Open to all age, gender & skill level. Play all				
	(4-5-6) = Courts # 4, 5, and 6		Ouvert à tout, âge, genre et niveau.				
	(6) = Courts # 1,2,3,4,5 and 6		Joue tous le monde				