



Board of Directors

Minutes

January 7, 2025, 10h00

In attendance: Gerry Williamson, chair
 Denis Ross, GM
 Garry Uhl
 Monique Brennan (distance)

Mireille Lanouette, secretary
 Jennifer Huntsman (distance)
 Gill Mulligan
 Linda Williams (distance)

Regrets: Maurice Belliveau

Opening of the meeting at 10h03

1. Adoption of January 7, 2025, Agenda

Moved by Garry, seconded by Jennifer, that the agenda, be adopted with the addition of 6.1 Reimbursement request
 Motion carried.

2. Declaration of conflict of interest

No conflicts of interest were declared.

3. Adoption of December 3 and 9, 2024, meeting minutes

Moved by Garry, seconded by Gil, that the minutes of the December 3 and 9, 2024, be adopted as circulated. Motion carried.

	Discussion	Motion (when required)	Follow-up or submitted by
4. GM report	<p>Club affiliation with PBNB: Denis will ensure all requirements are prepared and sent to PBNB in time.</p> <p>Pickleball Canada renewal: Very time consuming to review members affiliation with it and many follow-ups are required.</p> <p>Schedule: No changes will be made at this time.</p>		Denis

	<p>Respect of Policies: To facilitate respect of the court access policy it is suggested that signs be placed on the doors to remind players they must wait the beginning of their session to move in the play area. Also synchronization of start time will be improved with the installation of digital clocks. It is also suggested that Denis contacts PlayTime Scheduler to find a way to ease tracking of players who book playtime more than once a day.</p> <p>A small group disagrees with the reservation policy. They have been met by our chair and by the GM. We expect a request to meet with the board.</p> <p>Facebook and website : Changes and communication are being done to update our communications with members. Denis to look at the possibility of Serge to continue managing our website but on PCO's platform.</p> <p>Denis shares a list of incurred expenses over the last month and the need to purchase balls for the club.</p> <p>DUPR : Planning to move to this rating system is completed. Information sessions for the members will occur this month and volunteers are being recruited to enter the information after each DUPR session. Denis will send the presentation to the board ahead of the sessions. Nonrated players will be playing together until they get a reliable rating.</p> <p>An information notice will be sent to the members this week.</p>	<p>Moved by Garry, seconded by Monique that the GM be authorized to spend up to 500\$ month without prior board approval for the club's operations. Motion carried.</p> <p>Moved by Garry, seconded by Mireille to authorize the GM to replenish our ball supplies when required. Motion carried.</p>	
5.0 Old business			

5.1 Court surface	Installation is scheduled for February 17, 2025.		Denis
5.2 Membership registration process and fee for 2025	This subject is deferred until the strategic planning is completed.		Denis/Mireille
5.2 Early access at 05:30	After discussions with the Curling club authorities they have confirmed that the contract has to be reopened to change our hours. Our board members question why this is the case. This subject is postponed to our next meeting.		Denis et Maurice
5.3 Non-disclosure agreement	All people in attendance sign the agreement. Gerry will follow-up with the people attending remotely to get their signature.		Gerry
5.4 Yearly budget proposal from social committee	Linda will get back to the group to get a proposal.		Linda
5.5 Accountant to get in touch with Paul Gaudet regarding financial audit	The audit is currently in progress according to the information obtained by Jennifer.		Jennifer
5.6 Date for planning session	Thursday January 30, at 13:00 is confirmed for this meeting at the club.		Monique/Mireille
6.0 New business			
6.1 Reimbursement request	The request was discussed .		
7. Committee reports			
7.1 Finance	Question to Paul re: carpet expense not showing up but the asset is not here yet – to be clarified.		Linda
7.2 Membership	Refer to the report.		Mireille
7.3 Communications			Monique
7.4 Marketing & Sponsorship			Gil
7.5 Social			Linda
7.6 Scheduling	The DUPR sessions will be added for January 25.		Denis
7.7 Training	72 students registered for the next session which is now full. PBNB will covers 1/3 of the costs for the instructors. Gilles Doucet will return as an instructor.		Garry
7.8 Health and Safety	Some people expressed being uneasy to use the AED. It is proposed to have a refresher session before February 18 and to send a memo to the members.		Jennifer

	develop a list of steps to be accomplished when calling the ambulance.		
7.9 Governance			Gerry

8.0 In camera session

9. Other

Adjournment proposed by Mireille at 11h50.

Next meeting Tuesday February 4, 2025, 16:00, at Pickleball Moncton.